



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		TINSUKIA COMMERCE COLLEGE
Name of the head of the Institution	Dr Chaytanya Bora	
Designation	Principal	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	03742120273	
Mobile no.	9864237133	
Registered Email	tccprincipal@yahoo.co.uk	
Alternate Email	drchaytanyabora@yahoo.in	
Address	Dhekiajuri Bengali Gaon, P.O. Sripuria	
City/Town	Tinsukia	
State/UT	Assam	
Pincode	786145	
2. Institutional Status		
Affiliated / Constituent	Affiliated	
Type of Institution	Co-education	

Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr Ranjan Kalita
Phone no/Alternate Phone no.	03742120273
Mobile no.	9435037285
Registered Email	tccprincipal@yahoo.co.uk
Alternate Email	kalitaranjan73@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.tinsukiacommercecollege.edu.in
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.tinsukiacommercecollege.edu.in/Academic%20Calendar%202017.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.8	2005	21-Dec-2005	22-Dec-2005
2	B	2.10	2017	28-Mar-2017	29-Mar-2017

6. Date of Establishment of IQAC	06-Mar-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Construction of Vermi Compost Plant	01-Feb-2018	35
Construction of New Toilet for Boys	15-Jul-2018	350
Construction of New Computer Lab	31-Jul-2018	150

Improvement of various campus facilities like construction and renovation of buildings	31-Jul-2018	850
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Ascurssion Grant	Govt of Assam	2017 0	200000
Institution	Wi Fi Grant	Govt of Assam	2017 0	50000

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Rs. 150000 was spent for construction of Vermi Compost plant as revenue source for the college. 2.Rs. 500000 was spent for construction of New Toilet for boys. 3.Rs. 16,00,000 was spent in improvement of various campus facilities like construction and renovation of buildings, purchase of electronic equipments etc. 4.Rs. 250000 spent for Purchasing New Computers. 5.A free Coaching Program for Competitive Examinations for the students of UG has been conducted during February to July, March to August, 2017 where 80 students took part. 6.Diploma in Computer Application started in association with Divya Computer Education in the college and 120 students are enrolled. 7. Online admission of students made effective from the new session . 8. SNEHALAYA, an NGO for Physically Challenged children was assisted financially by Rs. 17000.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Development of roads inside the college campus	A separate connecting road in front of the administrative building was developed with 40 metres
To continue financial service to Snehalaya	Snehalaya was given Rs.12,000 annual financial assistance
To organise some general and medical awareness programmes under banner of NSS and NCC	One blood donation camp was organised with the help of District Health Department, where students and staff of the college
Restructure and up gradation of the college medical unit	Restructured and up graded the college medical unit

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	28-Mar-2017
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	08-Mar-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The IQAC monitors preparation and publishing of College Annual Prospectus. It supervises preparation of class routine, academic calendar, lesson plans and teaching plans by teachers. It ensures smooth conduct of various Internal and External Examinations by constituting necessary Sub-committees. Internal Evaluation of students' academic performances is controlled by IQAC. It looks after requirements of teaching tools, books etc. for students and classrooms etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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Spoken English	Spoken English	01/12/2017	1	entrepreneurship	yes
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Dates of Introduction
BBA	01/07/2018

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Date of implementation of CBCS/Elective Course System
No data entered !!!	

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	80	60

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Sanskrit Education	01/07/2018	45

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
BA	117
BCom	120

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is obtained from students and teachers through questionnaire, accordingly analyzed by using statistical methods and communicated to the stakeholders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Number of seats available	Number of Application received	Students Enrolled
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BCom	150	200	158
BA	150	205	169

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	850		22		22
No data entered !!!					

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
8	8	6	6	5	20

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, we have students mentoring system in B.Com 6th Semester and BA 6th Semester. Under the system 12 faculty members have been allotted 10 to 12 approximately students to discuss different issues about their Project, Career, etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1209	22	54:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	9	0	1	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr Sadananda Nath	Associate Professor	NSS Dibrugarh University

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-

			end examination	end/ year- end examination
BCom	Com	Semester	30/06/2018	16/07/2018
BA	Arts	Semester	30/06/2018	16/07/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Examinations like half yearly, Annuals, Sessional etc. are held under college regulations, as per norms of University. Final Examinations Answer Scripts are evaluated outside whereas Internal Evaluation is made by home college teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar prepared and adhered for smooth conduct of class allotment to teachers as per class routine. Unit Test, Internal and External Examinations, Cultural Programs College Week etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.tinsukiacommercecollege.edu.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Commerce	BCom	95	53	56
Arts	BA	90	55	61

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.tinsukiacommercecollege.edu.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	3	Dibrugarh Univerisity	10000	10000

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

State	National	International
1	2	1

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

Not Applicable	Not Applicable	Not Applicable	01/06/2018	Not Applicable
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Not Available	Not Applicable	Not Applicable	Not Applicable	Not Applicable	01/06/2018

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	2	1

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not available	"0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Not applicable	0	
International	Not applicable	0	

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	2

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
not applicable	not applicable	not applicable	2017	0	Not applicable	0
not applicab	not applicab	not applicab	2018	0	not applicab	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Not applicable	Not applicable	Not applicable	2017	0	0	Not applicable
Not applicab	not applicab	not applicab	2018	0	0	Not applicab00

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	0	3	0	0
Presented papers	0	4	0	0
Resource persons	0	2	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp,	NSS	6	80
Tree Plantation	NCC	4	60
Swachha Bharat Abhiyan	NSS/NCC	15	160

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swachha Bharat Abhiyan	Award	Dibrugarh University	20

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachha Bharat Summer Internship	Tinsukia Commerce College	Swachha Bharat	10	40

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Project preparation	237	self financing	1

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Not Available	Not Available	Not Available	01/07/2017	01/06/2018	

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Not Available	01/06/2018	Not Applicable	0

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1000000	10

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (>1-0 lakh) during the current year	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7955	149	50	150	8005	299
Reference Books	909	132	10	135	919	267
Journals	53	1463	2	350	55	1813
e-Journals	11	1560	1	220	12	1780
CD & Video	37	196	5	210	42	406

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Not Applicable	Not Applicable	Not Applicable	01/04/2018

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	20	1	1	2	1	1	2	4	

g									
Added	20	1			1	1			
Total	40	2	1	2	2	2	2	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Not Available	Not Applicable

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
11	11	10	10

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies are maintained by the Construction and Purchasing Committee.

<https://www.tinsukiacommercecollege.edu.in/commitee.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Welfare Fund	10	40000
Financial Support from Other Sources			
a) National	Fee Waiver Scheme	511	1689678
b) International	Nil		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Coaching for competitive examinations	01/04/2017	80	Career Solution
Non-formal Sanskrit Education	02/04/2017	20	RSS, New delhi

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Competitive Examination	80	80	45	12
2018	Career Council	65	65	23	7

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Sashi Goel	120	12	Indian Army	165	26

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	120	M.A	DODLDU	Tinsukia Commerce College	DODL

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying	Reg no/ Rollno for the examination
Any Other	0	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kick Boxing	National	1
Marshal Arts	National	1
Cricket	Inter college	16
Foot Ball	Inter College	16
Kabbadi	Inter College	12

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	award	National	1	1	175	Hirok Jyoti Changmai
2017	medal	National	1		126	Mohal Balmiki

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Education Tour to Sikkim. A weekly coaching program for competitive examination has been going on since December 2017 with participation of 80 UG students. Unit tests are held timely. Tutorial classes, Internal exams are conducted Sports and cultural activities and competitions are held.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

36

5.4.3 – Alumni contribution during the year (in Rupees) :

3600

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association sponsored the third volume of the journal NAJCOM and aslo sponsored the ongoing Coaching Progarm for Competitive exams.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

SNEHALAYA the NGO for physically challenged children was financially and managerially supported by the college. A weekly coaching program for competitive examinations has been going on since December 2017 in association with Career Solution an NGO of Tinsukia.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Planning to start BBA, PGDCA, Diploma in Computer Application
Teaching and Learning	Classes are allotted to teachers as per class routine. Unit test and Internal Exam. are taekn.

Examination and Evaluation	Final Exam. Answer scripts are evaluated outside whereas internal evaluation is made by home college
Research and Development	Surajit Saikia doing Ph.D. under Dibrugarh Univeristy
Library, ICT and Physical Infrastructure / Instrumentation	About Rs. 174000 was spent for expansion and development of existing library building and Broadband
Human Resource Management	Permanent Office and teaching staff were managed as per Govt. and UGC Regulations.
Admission of Students	Admission done Online as per Merit List and Govt. reservation rule.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Computerization and management of processes such as registration, admission, student information, employee attendance, library, salary and expenses, security etc.
Administration	admission of student taken through our College Management System

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Not Applicable	Not Applicable	Not Applicable	
2018	Not Applicable	Not Applicable	Not Applicable	

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Computer Training Programme	Computer Training Programme	01/06/2018	31/08/2018	4	4

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Refresher Course	3	01/02/2018	28/02/2018	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Advance Salary Scheme	Advance Salary Scheme	Students Welfare Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Institution conduct internal and external financial audits regularly

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Oil India Limited and Mr Dipen Gohain	2650000	Expansion of library infrastructure

6.4.3 – Total corpus fund generated

1700000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	
Administrative	No			

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Guardian Forum is active which convened four meetings with the college administration and teachers during the year. They have taken plantation program inside the campus.

6.5.3 – Development programmes for support staff (at least three)

Computer Training Programme Motivational Training Programme Seminar and Workshop attended

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To upgrade Sport Facilities for students.To start a few Vocational Training Courses.To construct new classrooms as per New Master Plan. To start vermi compost unit.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Rs. 1600000 was spent in improvement of various campus facilities	04/01/2017	20/12/2017	21/12/2017	80
2018	SNEHALAYA an NGO for physically challenged children was assisted financially and managerially as part of community service scheme of the IQAC	05/01/2018	01/10/2018	03/10/2018	120

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BCom	01/03/2018	01/03/2018	64	170
BA	01/03/2018	01/03/2018	186	72

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0 percent

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community					
2017	2	5	01/07/2018	10	Transportation Problem	yes	26
2018	1	7	01/07/2018	30	Swachhata Abhiyan	yes	40

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Observance of holy capacities	26/12/2018	Institution is known for observance of holy capacities. Birth days of great personalities like Mahatma Gandhi, Netaji Subhash Ch. Bose, Dr. Bhupen Hazarika etc. are celebrated

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1.Lecture Program on Relevance of Gandhian Philosophy in Present Indian Socio-Economic Scenario , Speaker Dr. Ravi Ranjan, Jakir Hussain College, Delhi University	05/02/2018	05/02/2018	100

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Regular Campus cleaning, solid waste management by using vermi compost, Regular disposal of e-waste, installation of LED lights, paper less office, Large no. of sapling planted in the campus by the students under fee waiver scheme.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Working as Parent Organisation of Snehalaya, an instution for Physically Challenged students. Fee Waiver to economically backward students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.tinsukiacommercecollege.edu.in/support.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Free Coaching for competitive exams for UG students of the college was conducted every weekend days where 80 students took part. The program has been conducted by a Professional NGO Career Solutions. Tinsukia Commerce College Apps was introduced for providing Online Services for Admission, Examination, Fees Payment, Notice Services etc

Provide the weblink of the institution

<https://www.tinsukiacommercecollege.edu.in/variouscell.html>

8.Future Plans of Actions for Next Academic Year

To upgrade Sports Facilities for students. To construct new classrooms as per New Master Plan To improve library facilities. To boost up Cultural Activities of the students. To expand Vermi Compost unit. To start Spoken English, Mobile Repairing and Beautician Course shortly. To start BBA