



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	TINSUKIA COMMERCE COLLEGE
Name of the head of the Institution	DR. CHAYTANYA BORA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03742120873
Mobile no.	9864237133
Registered Email	tccprincipal@yahoo.co.uk
Alternate Email	drchaytanyabora@yahoo.in
Address	Tinsukia Commerce College, P.O. Sripuria
City/Town	Tinsukia
State/UT	Assam
Pincode	786145

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Ranjan Kalita
Phone no/Alternate Phone no.	03742120273
Mobile no.	9435037285
Registered Email	tccprincipal@yahoo.co.uk
Alternate Email	kalitaranjan73@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://tinsukiacommercecollege.edu.in/wp-content/uploads/2020/06/AOAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://tinsukiacommercecollege.edu.in/download/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.8	2005	21-Dec-2005	20-Dec-2010
2	B	2.10	2017	28-Mar-2017	01-May-2022

6. Date of Establishment of IQAC	05-Mar-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
A concrete drain of about two hundred meters, surrounding the Arts Building was constructed during the year.	01-Dec-2020 20	500
A Sandalwood and Kaju Plant Nursery was started with a capacity for three thousand plants. The project was developed by Dr. Surajit Saikia, Asst. Professor of the college and was inaugurated by Mentral Minister for Food Processing. Mr. Rameswar Teli.	01-Dec-2020 20	100
The college has taken initiatives for coaching for boys' and girls' football teams of the neighbouring areas in association with Sripuria Football Academy.	01-Dec-2020 45	100
The new entry road was made ready with earth filling, gravelling etc. at a cost of about three lakh rupees.	30-Jan-2019 30	1200
A Multi Gymnasium was developed with purchase of ten lac rupees equipments. The fund came from RUSA	03-Dec-2020 30	150
A new college gate was constructed at a cost of about Rupees seven lac during the year. The cost of the gate was borne by Mr. Dipen Gohain an Alumni of the college	01-Jan-2019 60	1200
Plan and initiatives for Seminars, Workshops, Field visits, Education tour etc. are major quality initiatives of IQAC of the college	04-Apr-2019 15	850
As a part of internal quality assurance system, feedback system is prima facie. College in association with IQAC initiates and implements feedback system every year	01-Aug-2019 45	850

It conducts and implements feedback system in the college	01-Aug-2019 15	850
IQAC of the college supports to deliver Academic activities of the college. It assists to prepare academic calendar and teaching plan of the college.	01-Aug-2019 30	850
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Excursion grant	Govt. of Assam	2019 10	100000
Institution	Wi fi grant	Govt. of Assam	2019 7	50000
Institution	Play field grant	Govt. of Assam	2019 60	800000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The new entry road was made ready with earth filling, gravelling etc. at a cost of about three lakh rupees. The college has taken initiatives for coaching for boys and girls football teams of the neighbouring areas in association with Sripuria Football Academy. A Sandalwood and Kaju Plant Nursery was started with a capacity for three thousand plants. The project was developed by Dr. Surajit

Saikia, Asst. Professor of the college and was inaugurated by central Minister for Food Processing. Mr. Rameswar Teli. A concrete drain of about two hundred meters, surrounding the Arts building was constructed during the year.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>To have some MOUs with Professional Groups for organizing some Seminars, Lecture Programs on Career Counseling, Teaching Learning etc.</p>	<p>MOUs were signed with ICT Academy, Chennai Webex Service Provider, App and Skillfinity A Career Consulting Professional NGO of Guwahati for undertaking Counselling and Skill Development programs for students. Accordingly, A) A three day Online Workshop was conducted on " Mindset Crafting Employment Enhancement Techniques by Skillfinity, in collaboration with IIT, Guwahati, B) One day webinar on Employment Opportunities During Post COVID Period (ICT Academy) C) A offline Lecture Program on "Happiness : Its Importance to Nation, Society and Individuals was held on February 8th, 2020 where Dr. Vijay Kr. Shrotriya, Professor, Dept. of Commerce Management, Delhi School of Economics, served as Resource person, D) Some more Webinars on New Economic Policy, Online Education system, Literature 7 Technology etc. were organized with Academic Experts from Delhi University, Benaras Hindu University, Guwahati IIT etc.</p>
<p>To improve facilities of Sports ,recreation facilities of students</p>	<p>The college outdoor playground was improved with financial assistance from Director of Sports Welfare, Govt. of Assam under the scheme of CMSGUY. In association with Sripuria Football Academy, football coaching camps have been organized at the ground for the teenage boys, Girls of the neighboring areas , as a Community Development Program. A Kabbadi Court was also prepared for college students during the year.</p>
<p>To develop entry roads connecting new college gate</p>	<p>About Five Lac Rupees were spent in Earth Filling, Gravelling etc. on preparation of the connecting roads of newly built college gate , Arts Building and Administrative Building during the year.</p>

To purchase books for Library to meet the needs of the CBCS UG students	About Two Lac Rupees Text and Reference Books were purchased through the college library for the students of B.Com. and B.A. Programs of the college. A part of books were to be distributed among students under BOOK BANK Facility.
To renovate the old classroom building To upgrade Computer Lab and develop Language Lab	Initiatives have been taken for renovation of the old classroom buildings by utilizing Fifty Lac Rupees from out of RUSA Grant.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Governing Body</td> <td style="text-align: center;">18-Jan-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body	18-Jan-2020
Name of Statutory Body	Meeting Date				
Governing Body	18-Jan-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	30-Apr-2019				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Tinsukia Commerce College is a rural based full fledged commerce college in Tinsukia district of upper Assam. It has well developed and planned mechanism for curriculum delivery and documentation. Specifically, IQAC prepares and publishes Prospectus of the college. It develops academic calendar based on affiliating university, academic calendar and class routine in consultation with academic committee of the college. It helps faculty members to prepare teaching plans, lesson plans etc. College has well developed mechanism to conduct internal, external examinations. For this purpose authority of the college constitutes different committees for smooth planning and conduction of the examinations. Library committee is well placed to look into the affairs of the library activities. Specifically, IQAC of the college conducts orientation

programmes for the students at the beginning of new academic session. During this process, slow learners and advanced learners are identified and initiatives are taken to equip them as per their requirement.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Library Training Programme	Training	01/07/2019	365	Librarian	Yes
DCA	Diploma in Computer Application	15/01/2020	180	IT Sector	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Non-Honours	01/07/2019
BCom	Honours	01/07/2019
BCom	Non-Honours	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	3	100

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Academic Project Preparation	130
BCom	Academic Project Preparation	142
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is obtained from students and teachers through questionnaire, accordingly analyzed by using statistical methods and communicated to the stakeholders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Non-Honours	100	255	150
BCom	Honours	100	120	70
BCom	Non-Honours	75	295	144

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	850	110	23	23	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	10	11	6	5	20

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the college has a well developed mentoring system for both B.Com and BA programmes for every semester. The faculty members are allotted 20 students of each class and their different issues related with academics, career orientation etc. are carefully resolved as well as forwarded to higher authority if required.

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
850	23	1:37

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	10	Nil	Nil	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Not received yet	Lecturer	Not received yet
2020	Not received yet	Lecturer	Not received yet

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Commerce	Semester	06/10/2020	14/12/2020
BA	Arts	Semester	06/10/2020	18/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The examination system of the college is undertaken as per the guidelines of affiliating university. It has robust mechanism for continuous evaluation of the students. Examination committee, centre committee are constituted for smooth conduction of examination. These committee ensure regular and continuous evaluation of students by means of group discussion, seminars, project work, home assignments, internal examinations, practicals etc. Because of dynamic and transparent nature of examination system of the college, affiliating university and AHSEC, Assam regularly consider this institution as evaluation zone for evaluating answer scripts of end semester and final examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar of the college is prepared by considering Academic Calendar of Affiliating University. All the programmes of the college, festivals, college week, NCC day, NSS day, Independence day, Students Union Election, Classes timings, internal and external examinations are disclosed properly. Festivals having national importance are disclosed in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Commerce	BCom	ACF, MKT, BNI & General	153	146	95
Arts	BA	Non-CBCS	150	125	83

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://tinsukiacommercecollege.edu.in/wp-content/uploads/2021/02/Student-Satisfaction-Survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	30	Govt. of Assam	100000	100000
Minor Projects	180	IQAC Tinsukia Commerce College	30000	30000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Faculty Development Programme	Arts and Commerce	19/10/2019
Ethics and Business Environment with special reference to post demonetization and present GST era	Commerce	02/09/2019
Public Financial Management System in India - Needs and Challenges	Commerce	01/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Does not arise	Does not arise	Does not arise	01/12/2020	Does not arise
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Does not arise	Does not arise	Does not arise	Does not arise	Does not arise	01/12/2020
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
3	3	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not applicable	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	10	0
International	Commerce	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	10
Arts	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Katha Satisar me Stree ki Samajik Sthithi	Dr. Bajarang Chauhan	Chintan Sujan	2019	0	Chintan Sujan Astha Bharati, Delhi	Nil
Katha Satisar me	Dr. Bajarang	Mirayan	2020	0	Mira smriti	Nil

Kashmiri Panditon ka Bisthapan	Chauhan				sansthan	
Vimarsh ke aine me lout te hue	Dr. Bajarang Chauhan	Shodh Hritu	2019	0	Nava Sahityakar publication, Nander	Nil
The Need for Information and Communication Technology (ICT) in Teaching of Commerce	Laxmi Narayan Prasad	PalArchs Journal of Archaeology of Egypt /Egyptology	2020	0	Not applicable	Nil
Manav ka vikash aur visthapan	Dr. Bajarang Chauhan	International Educational Scientific Research Journal	2019	0	World Wide Most Trusted Research Publication Platform	Nil
Hindi upanyason me visthapan ka dard	Dr. Bajarang Chauhan	Mirayan	2019	0	Mira smriti sansthan	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Not applicable	Not applicable	Not applicable	2020	Nil	Nil	Not applicable
Not applicable	Not applicable	Not applicable	2019	Nil	Nil	Not applicable
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	10	2	2
Presented papers	Nil	Nil	Nil	Nil
Resource persons	Nil	1	1	1
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Covid 19 Awareness Programme	Tinsukia Commerce College NSS	5	30
Coaching for unprivileged students of neighboring areas	NCC, NSS	10	20
Socio Economic Survey in adopted village	NSS	3	60
Cleanliness drive	NSS, NCC	5	120
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Does not arise	Does not arise	Does not arise	Null
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Republic Day	Tinsukia Commerce College	Republic Day Celebration	20	250
Saraswati Puja	Tinsukia Commerce College Students Union	Saraswati Puja Celebration	22	620
Mahatma Gandhi Jayanti	Tinsukia Commerce College	Gandhi Jayanti Celebration	21	650
Blood Donation Camp	Women Cell, Tinsukia Commerce College	Blood donation by the faculty members and students	12	170
Gender Issue	Women Cell, Tinsukia Commerce College	Women Heart	18	370
Gender Issue	Women Cell, Tinsukia Commerce	Legal Awareness Programme	22	240

	College			
Aids Awareness	NSS, NCC, TCC Students Union	Awareness Programme on HIV Aids	12	120
Swachh Bharat	NSS, NCC, TCC Students Union	Swachhata Abhiyan	16	76
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Project preparation	140	Self financing	3
Student Exchange Programme	60	Higher Education, Govt. of Assam	8
Faculty Exchange Programme	10	IQAC, TCC	7
Faculty Exchange Programme	15	IQAC, TCC	7
Faculty Exchange Programme	2	IQAC, TCC	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job Training	Practical on Account, Taxation, Reporting practices	Goel and Associates	19/12/2019	30/12/2019	50
Job Training	Accounting and Reporting Practices	Abhijit Dutta and Associates	01/01/2020	15/01/2020	20
Project Work	Academic Project preparation	Assam Computers	10/09/2019	25/09/2019	20
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

SKILLFINITY	16/03/2020	Soft Skill Training	220
ICT Academy	16/03/2019	Faculty Development Programme, Students Orientation Programme	300
AASA NGO, Tinsukia	19/01/2019	Training on Social Welfare, Education Promotion of Welfare	220
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
241.1	132

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Class rooms	Newly Added
Laboratories	Existing
Laboratories	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	8455	151	Nil	Nil	8455	151

Books						
Reference Books	919	132	Nil	Nil	919	132
Journals	57	14765	Nil	Nil	57	14765
e-Journals	11	1560	Nil	Nil	11	1560
CD & Video	47	210	Nil	Nil	47	210
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Does not arise	Does not arise	Does not arise	31/07/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	60	2	2	4	1	1	2	4	0
Added	10	0	1	0	1	0	0	20	1
Total	70	2	3	4	2	1	2	24	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

24 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Not available	https://www.tinsukiacommercecollege.edu.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
550000	550000	1250000	1250000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies to maintain and utilize physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. Different committees are constituted by the authority to frame the policies and procedures for maintaining and utilizing the physical, academic, support facilities. Moreover DHE, Govt. of Assam, Affiliating University and other institutional guidelines are followed for the same. A library committee is well placed for framing the procedure and policies to maintain the library. Academic committee is constituted to look into academic affairs of the college, Planing board, Construction committees are constituted to develop plan and policies for development of physical facilities of the college. Exam committee are formulated for smooth conduction of different examinations. Games and sports committees are formulated to maintain Gym and other sports facilities

<https://tinsukiacommercecollege.edu.in/committee/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student welfare fund	10	50000
Financial Support from Other Sources			
a) National	Fee waiver scheme	456	3846488
b) International	Nil	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Meditation	15/08/2019	120	Tinsukia Commerce College Students
Computer Courses	02/01/2020	50	Divya Computer Centre
Soft Skill Development	01/06/2019	75	Anjan Chaudhury

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Coaching for Competitive Examination	40	45	38	17
2020	Skill	30	70	25	22

	Development by SKILLINFINTY				
2019	Career Counselling by ICT Academy IIT Guwahati	65	80	15	25
2020	Career Counselling by ICT Chennai	50	45	5	35
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Sashi Goel and Anil Agarwal, Abhijit Dutta and Associates, Dhanshree Motors	150	50	Indian Army, CRPF, ASSAM POLICE	125	22
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	97	Dibrugarh University	Arts	Tinsukia Commerce College	MA, LLB, B.Ed
2019	86	Dibrugarh University	Commerce	Tinsukia Commerce College	M.Com, Tea Management, MBA
2020	125	Dibrugarh University	Arts	Tinsukia Commerce College	MA, LLB, B.Ed.
2020	146	Dibrugarh University	Commerce	Tinsukia Commerce	M.Com, Tea Management,

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	50
NET	5
SET	7
SLET	6
Civil Services	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Painting	Inter college	2
Football	Inter college	16
Fencing	Inter college	15
Kabaddi	Inter college	32
Cricket	Inter college	16
Inter college youth festival	Inter college	45
Heartfulness Essay Event	Institution Level	5

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	2nd Fencing	National	1	Nil	00004	Dhruv Kashyap
2019	1st in Marathon (VKV)	National	1	Nil	00001	Priya Dey
2019	2nd in Marathon (VKV)	National	1	Nil	00002	Dipika Das
2019	3rd in Marathon (VKV)	National	1	Nil	00002	Sandipa Das
2019	1st 1st World Mix Boxing Championship	National	1	Nil	00003	Hirok Jyoti Changmai

2020	2nd Kabaddi Championship	National	1	Nil	00005	Debjyoti Das
2020	Bronze, Fencing Championship	National	1	Nil	00006	Rahul Choudhury
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Members of student council of the college namely Tinsukia Commerce College Students Union are elected through democratic system. They are responsible for resolving students grievances and raise such with the authority of the college, if necessary. Moreover, TCCSU is responsible for organising college week, publishing college magazine, organising sports and games, tree plantation, organising different festivals and programmes such as freshers social, farewell, Assam Divas, Lachit Divas, different Tithis etc. Selected members from the Students Union are active members of different academic and administrative bodies of committees of the college such as IQAC, Sports Committee, Anti Ragging Cell, Grievance Redressal Cell of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

500

5.4.3 – Alumni contribution during the year (in Rupees) :

1050000

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association conducted 4 meetings in a year. It assists the college in various programmes like construction of college gate, coaching for competitive exams, tree plantation, medical checkup and blood donation camp and many more.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. College Week is conducted in participation and management of the events solely by Tinsukia Commerce College Students Union. An Advisory Committee is formed to advise and supervise the events. 2. Anti Ragging Cell, IQAC is formed as per the guidelines of UGC NAAC, hence policies and programme are conducted in participation of students and Tinsukia Commerce College Students Union.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Tinsukia Commerce College is one of the oldest and full fledged commerce college in upper Assam situated specifically in commercial city Tinsukia. It has collaborated with some of the renown companies and NGOs to perform different academic activities specifically Sashi Goel and Associates, Abhijit Dutta and Associates, Assam Computers, Skillfinity, ICT Academy, Dhanshree Motors, Vishal Car world pvt. Ltd. Chennai are directly or indirectly associated with this institution.
Human Resource Management	Workshop, FDP, Seminars, Training programmes etc. are regularly organised in the college campus. Faculty members are encouraged to participate National, International Seminars, Faculty Development Programme, Refreshers courses, Orientation courses, Webinar etc. for the purpose of human resource development. It is also remarkable fact that students of the college are also encourage to join NSS and NCC Wing and Red Ribbon Club for their all round development furthermore they are encourage regularly to participate seminars, Workshop etc. organised by IQAC of the college
Admission of Students	Admission process of the college is transparent based on affiliating university and Govt. of Assams rule and regulations. The merit list is displayed properly in the college website and Notice Board of the college. Moreover, selected students are conveyed with SMS system, accordingly entire admission system is done through online mode.
Library, ICT and Physical Infrastructure / Instrumentation	The Library of the college digitalized by using SOUL 2.0 software having internet, WiFi connection, printer, Xerox machine, projector with other important facilities.
Research and Development	A research cell is constituted with faculty members who initiates and motivates faculty members to undertake research work and publish the same in respective journals. Moreover IQAC in association with research cell provides internal grants to undertake small/minor research project.
Examination and Evaluation	Examination and evaluation system of the college is transparent and robust.

End semester examinations are conducted as per regulations of the Dibrugarh University. Continuous evaluation of students is conducted by means of sessional examinations, group discussion, seminar, presentation etc. Such evaluated reports are displayed and grievances related with evaluated reports are resolved with the help of exam committee of the college. The University Authority conduct examinations regularly considering this institution as evaluation zone for end semester examinations of the university.

Teaching and Learning

As per the academic calendar of affiliating university (DU), IQAC of the college in consultation with academic committee of the college initiates the teaching and learning activities. It involves preparation of college academic calendar, teaching plans, class routine, examination schedule, filed visits, project works etc.

Curriculum Development

Curriculum of the courses are designed and developed by affiliating university (Dibrugarh University) as per the guidelines of UGC. Few faculty members are participated in this process by means of BOS members. Moreover curriculum for certificate and diploma courses are designed developed by the internal committees of the college considering existing market demand.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College has a Planning Board constituted as per guidelines of UGC. Moreover, Governing Body of the college constitutes certain committees to perform planning and development activities of the college. These committees formulate plan and policies for development of college and implement accordingly. Furthermore, for utilisation of certain specific fund, the sanctioning authorities provide guidelines for formation and as well as utilization of such fund.
Administration	The office of the college is automated all communications are made through online mode. Initiatives are taken to make the office and

	administration activities paperless. Entire admission process has been done by using mobile App namely My Class Campus. Transactions are made with the help of PFMS and other digital mode.
Finance and Accounts	The Finance and Accounts systems of the college are partially automated entire admission process is fully automated and fees are collected from the students through secured payment gateway. RUSA, UGC, Other Government Fund
Student Admission and Support	The College has taken one App namely My Class Campus. With the help of this Application Online Admission of students, Admission data collection has been made. Online admission is made strictly on the basis of merit
Examination	All Internal Examinations are being conducted in offline mode as per the University guidelines. Form filling process is being carried in online mode, Internal Assessment Marks submitted online. Final examinations conducted and admit cards downloaded from the University portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	All Teaching Staff	Career Counselling Programme	IQAC, TCC	15000
2020	All Teaching Staff	Legal Awareness Programme	Women Cell, TCC	103000
2020	All Teaching Staff	Webinar on New Education Policy	IQAC, TCC	12000
2020	All Teaching Staff	Faculty Development Programme	ICT Academy, Chennai	39000
2020	All Teaching Staff	Faculty Development Programme	IIT, Guwahati	100000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Development Programme, ICT Academy, Chennai	Faculty Development Programme, ICT Academy, Chennai	01/06/2019	06/06/2019	18	5
2019	Faculty Development Programme, IIT Guwahati, Behavioural Remodeling and use of ICT in classroom delivery of Teachers,	Faculty Development Programme, IIT Guwahati, Behavioural Remodeling and use of ICT	19/10/2019	25/10/2019	15	6
2020	Workshop on Happiness - its importance for Nation, Organisations and Individuals	Workshop on Happiness - its importance for Nation, Organisations and Individuals	08/02/2020	09/02/2020	20	5
Nil	A training programme on Myclass campus App	A training programme on Myclass campus App	10/05/2019	10/05/2019	4	6
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on	1	29/06/2020	08/07/2020	10

The Scenario of Commerce , Management and Economics Education after COVID-19				
Short Term Course on E-Content Development	1	23/07/2020	29/07/2020	7
Refreshers Course in Social Science	1	08/08/2019	21/08/2019	14
Faculty Development Programme on Behavioral Remodeling and use of ICT Tools for Classroom delivery of teaching	1	29/04/2019	05/05/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	2	Nil	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Advance salary, GIS, interest free emergency loan, Financial support to members during emergency etc	Advance salary, GIS, interest free emergency loan, Financial support to members during emergency etc	Free admission, Scholarship facility, fee waiver and Student welfare scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, we have both Internal and External Audits regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dipen Gohain and Alumni	1050000	Construction of College Gate
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6.4.3 – Total corpus fund generated

2000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Experts of the University and Colleges of the State	Yes	An Academic Committee consists of faculty members of the colleges
Administrative	Yes	Academic Experts of the University and Colleges of the State	Yes	An Academic Committee consists of faculty members of the college

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teachers meeting held twice in a year to discuss development of Academic environment of the institution. Members of parent and teachers are participated in Plantation programmes, Cultural programmes of the college. It has been seen that both parents and teachers actively participated in different festivals of the college.

6.5.3 – Development programmes for support staff (at least three)

1. A training programme on My class campus application for the non teaching staff was organised by the Principal in college premises, the training was given by Mr. Sumit Singh. Office Accounts, and Online Admission etc. 2. Training programmes are organised on online admission procedure, PFMS, PMS, office automation. 3. Training on office management to non-teaching staff, moreover non-teaching staff of the college provides training on PFMS, Fin Assam to non-teaching staff of nearby colleges.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Infrastructure such as class room with furniture, fixtures and Boys Girls Common room are fully developed as per the recommendation of NAAC Peer Team. 2. Language Lab, with 25 systems is developed, Career guidance and Counselling Cell, Placement cell are well developed as per the recommendation of NAAC Peer Team. 3. Skill base courses are introduced in association with SKILLIFINITY, Guwahati, Divya Computer Centre, Diploma in Sanskrit Language under Rashtriya Sanskrit Sansthan under MHRD. 4. Coachings for competitive examinations for both boys and girls. 5. Facilities for sports and indoor games are developed with grant from Chief Minister Samagra Gramya Unnayan Yojana and RUSA. 6. Library is fully computerized and extension was made with grant of Rs. 211000 from Oil India Ltd. under CSR. 7. Initiatives such as remedial classes, personal counselling, group discussion are taken to improve college results and minimize the dropout rate. 8. Tally and GST reporting training are provided regularly with the help of Sashi Bhusan Goyal and Associates within and outside the college campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Vermi Compost Unit	05/04/2019	05/04/2019	31/12/2020	35
2019	Nursery development	10/07/2019	01/12/2020	31/12/2020	30
2019	Feedback system	01/06/2019	31/12/2020	Nil	120
2019	Diploma courses introduce	10/06/2019	Nil	Nil	70
Nil	Skill training programme	01/04/2019	01/08/2019	31/07/2020	160
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitized programmed	10/09/2019	11/09/2019	40	50
Class to class awareness campain	10/01/2020	11/01/2020	50	70
Legal Awareness Programme	14/06/2019	15/06/2019	220	40
Women Hearts Day	20/02/2020	21/02/2020	325	86
Self Defense programme for women	10/01/2020	16/01/2020	60	Nil
Yoga of women	16/11/2020	22/11/2020	50	Nil
Computer training for women	01/07/2020	30/09/2020	40	Nil
Installation of vending maching, incinerator, RO drinking water etc.	05/08/2020	Nil	460	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

College is planning to install Solar Energy system within the college premises. It is worthwhile to mention that college has a vermi composting unit in which compostable material are recycled for production organic fertilizer. Currently this unit is one of the revenue and skill training providing unit in this particular locality. To minimize the wastage of papers as well as usage of papers, initiatives are taken to reuse the papers and preference is given on paperless work.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	4
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	2	07/04/2019	2	College is located in rural agriculture based area hence awareness programme to develop organic culture is organised for public	Awareness programme to develop organic culture	30
2020	2	1	15/03/2020	2	College is	Awareness	25

					located in rural agriculture based area hence awareness programme to develop organic culture is organised for public	programme to develop organic culture	
2020	1	1	01/06/2020	3	Free-Teaching and-Coaching to the poor students up to the 10th standard to the poor students (unprivileged)	Free Coaching	100
Nill	1	1	01/06/2020	24	Library is open for public after 2 pm.	Use and access of library books	20
Nill	1	1	15/07/2020	7	Regular financial and physical support to Snehalaya an NGO for differently abled students	Community services to Snehalaya	10
Nill	1	1	Nill	24	Local public are allowed to practise in gym	Physical development support	60

					and playfield		
Nil	1	1	Nil	30	In association with Sripuria Football Academy football coaching is regularly provided to the students within and outside of the college. Football trials are also organised by Minerva Academy and NRL	Football Coaching for students of the college and outsiders	80
Nil	1	1	Nil	7	Swachhata Abhiyan inside and outside the campus	Swachhata Abhiyan	30

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Teachers Diary	15/07/2019	Teachers Diary disclosing Human Values, professional ethics Teachers Diary are distributed to all the teachers to record classes, group discussion, assignments of students, teaching plans, class test etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day Celebration	21/06/2019	21/06/2019	120

Womens Day Celebration	08/03/2019	08/03/2019	480
Teachers Day Celebration	05/09/2019	05/09/2019	625
Mahatma Gandhi Jayanti	02/10/2019	02/10/2019	1070
Book Fair in the Campus	08/04/2019	10/12/2020	644
Independence Day Celebration	15/08/2019	15/08/2019	120
Republic Day Celebration	26/01/2020	26/01/2020	105
Shilpi Divas	17/01/2020	17/01/2020	86
Rabha Divas	20/06/2020	20/06/2020	75
Saraswati Puja	16/02/2020	16/02/2020	270
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) Tree Plantation (2) use of plastic inside campus is prohibited (3) college has a vermi composting unit in which compostable material are recycled for production organic fertilizer. (4) Drainage system upgraded (5) Tobacco free campus (6) Supply of water is available inside the whole campus area. (7) Initiatives are taken to make the office paperless. (8) Admission process is done through Online mode only.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(1) A coordinated effort from members of Tinsukia Commerce College family is given to impart Free Education to nearby unprivileged students (students from very poor families). The classes are taken in the college premises after normal working hours. (2) College is regularly providing services to Snehalaya, Tinsukia an NGO for physically challenged students. (3) College is generating students Welfare Fund to provide financial support to economically weaker students. (4) The college has been providing football coaching to small children of nearby areas at college playground . This is being done in association with Sripuria Football Academy

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://tinsukiacommercecollege.edu.in/institutional-best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our Vision is "Vidya Dadaati Vinayam, Vinayaad Yaati Patrattam" Learning leads to humility, "Humility begets worthiness". Our vision is to provide education that leads to generating humility and worthiness among the student fraternity. In view of above vision statement, Tinsukia Commerce College has been rigorously initiating its endeavor to provide education that leads to generating humility and worthiness. In this venture, college is responsibly provide inclusive quality education to socially and economically backward students of the region. The emphasis is given on all round development of the

students. Following are the unique features of the college: 1) Promotion of green practices. The college has a vermi composting unit in which compostable material are recycled for production organic fertilizer. 2) The college have a unique Language Lab to technological break for imparting skills in English. 3) College has a well equipped multi gym, football ground. 4) Free coaching cum teaching to under class 10th standard students from poor families. 5) Clean and green campus 6) Active Alumni Association organizes various programmes. 7) The college kabaddi team performs well in inter-college, number of Kabaddi players have participated in State and National level championship. 8) Regularly organized Yoga Training programmes. 9) Regularly organized different festivals and programmes which have National and State importance. 10) Skill Training programmes are organized regularly. 11) Every year different health camps are organized in collaboration with various organizations like ICMR. 12) The college maintains very cordial relationship with the local organizations like Sripuria Football Academy, Tinsukia Chamber of Commerce, Sashi Bhusan Goel and Associates.13) The Students Union Body elected by the students of the college by the Election Committee of the college.

Provide the weblink of the institution

<https://tinsukiacommercecollege.edu.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

Short Term Plan: 1) To sign MoU with SKILLFINITY, Guwahati for introduction of Skill Development Programmes. 2) To sign MoU with ICT Academy, Chennai for organizing workshops/seminars, refreshers courses etc. both for students and faculties 3) To install drinking water facilities both for students and teachers. 4) To upgrade girls common room by installing vending and incinerator and drinking water facilities. 5) To incorporate more sports item for students. 6) To upgrade gymnasium facilities with modern equipments. 7) To organize seminars, workshops, orientation programme both for students and faculties. 8) To start science stream as already sanctioned by Govt. of Assam within next academic year. 9) To develop a nursery with Chandan, Neem etc. 10) To start MBA programme. Long Term Plan: 1) Upgrade the classrooms by installing touch panel having inbuilt wi fi facility. 2) To complete the separate commerce block within two years. 3) To renovate old building within two years. 4) To complete library building within two years. 5) Initiative will be taken to install renewable energy system.