



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 3)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
TINSUKIA COMMERCE COLLEGE
C-8438**

**Sripuria
Assam
786145**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

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4.04.2023*

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*Dr. Shilpa
4.4.23*

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(Dr. NK Sharma)*

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Section I: GENERAL INFORMATION

1.Name & Address of the institution:	TINSUKIA COMMERCE COLLEGE Sripuria Assam 786145	
2.Year of Establishment	1972	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	2	
Departments/Centres:	2	
Programmes/Course offered:	3	
Permanent Faculty Members:	8	
Permanent Support Staff:	2	
Students:	865	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Vast Green Campus 2. Adequate Infrastructure 3. Good ICT Facility	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 03-04-2023 Visit Date To : 04-04-2023	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. MANOJ DIXIT	Vice Chancellor,DR RML AVADH UNIVERSITY FAIZABAD
Member Co-ordinator:	DR. SHILPA PARKHI	Professor,Symbiosis Institute of Business Manangement
Member:	DR. NARENDRA KUMAR SHARMA	Principal,MGK Education Institute Bareta
NAAC Co - ordinator:	Dr. N R Mohan	

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Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

Tinsukia Commerce College, affiliated to Dibrugarh University, Assam follows the curriculum designed and developed by the university. The college offers three programmes: B.Com Honors, B.Com Non-Honors and B.A. Non-Honors.

CBCS was introduced in all the Undergraduate programs offered by the college in 2019. Along with the three main programmes, the college also offers some certificate courses.

The college has two Open and Distance Learning Centers for Undergraduate and Postgraduate programmes affiliated to DODL of Dibrugarh University and KKHS Open University.

The institution adheres to the academic calendar to ensure the smooth functioning of Continuous Internal Evaluation (CIE). Academic committee of the college develops academic calendar in consultation with affiliating university's academic calendar taking into consideration the major events and activities to be undertaken in a particular year.

The college follows innovative pedagogical practices such as case studies, group discussions, etc. It has a process of identifying slow and advanced learners. After identification, they are aided with adequate help and personalized strategic teaching techniques to cater to their individualistic needs. Separate remedial classes are taken to help them cope up with the demands of the curriculum.

In addition to classroom teaching, augmentation of learning takes place through the conduct of various seminars, webinars, workshops, and talk shows by eminent personalities.

The faculty members maintain their academic diary to complete the course curriculum as per schedule.

CIE system of the college is robust and transparent. Based on academic calendar, internal examinations are conducted.

The college recognizes the need for holistic and overall development of individuals and to that end it has incorporated the inculcation of values through the introduction of a number of courses like Environmental

Science, Philosophical Foundation Education, Multidisciplinary courses, Reading Gandhi, NSS, Religion and Society as per the CBCS curriculum under Dibrugarh University and organization of various events, workshops, street plays, talk shows, screening of documentaries and short films, etc.

To sensitize the students and the staff about gender issues, several workshops and programmes are conducted by the college authority, Student Union body, NSS, NCC and also the students themselves.

Screening of short films on sexual harassment aims at encouraging people to raise their voice against sexual harassment faced by women irrespective of the onlooker's gender. It showcases different instances of harassment that women face in settings like workplaces, buses and restaurants where most of the onlookers stay silent. Keeping in view, the rising numbers of crimes against girls and women in the country and to ensure safety and security of girls, self-defence training is also imparted to them.

The college has an NSS unit with one hundred volunteers and an NCC unit with sixty cadets. Blood donation camps, free health check up programmes are organized by college's NSS unit where students and faculty members participate actively. Events like Socio-economic survey and voter's awareness programmes are held and the issues are resolved by forwarding them to the concerned authorities for necessary action.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Student Teacher Ratio
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

Innovative teaching and learning process is provided by the college in order to enhance the capacity of the students to imbibe their lesson in a structured and systematic manner.

Participative learning is encouraged to ensure that the teaching- learning process is more dynamic and meaningful. Peer learning helps to build teamwork and 'Learning by doing' develops confidence hence both are emphasized and encouraged. Practicals are also added to the curriculum to help students to develop better understanding and retain information for longer periods.

The College has adequate infrastructure that supports ICT based teaching and learning including smart classrooms, an updated library, a fully operational Language laboratory and Computer labs.

Classroom teaching is supported with sharing of e-resources, presentations and recorded lectures.

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The college has a Placement cell which contributes to increasing the employability of the students. To this end, the college conducts special talks, career counselling sessions, personality development programmes and so on from time to time.

Remedial classes and tutorials are organized to make students more efficient. Doubt clearing sessions of the students are conducted at personal level.

E-resources, presentations and recorded lectures are also shared.

College uses ERP system to provide an interface for maintaining academic affairs of the students. Moreover, e-resources specifically NLIST and Sage journals are commonly used in the library. The library is partially automated and uses SOUL 3.0 software. NLIST and INFLIBNET e-resources are available in the Library and subscribed e-resources from Sage Publication are also available in the Library resource system of the college.

The College has sufficient number of computers and laptops with genuine software. Several softwares are available for utilization of students, administrative staffs and faculty members.

The college has a big auditorium and a seminar hall. These two are used for special lectures, seminars and workshops. The seminar halls have overhead projectors and digitalized screens.

College has several MoU with both academic and professional organizations.

The mechanism followed for internal assessment maintains transparency. The components of internal assessment are as per directed by Dibrugarh University. The Examination Committee constituted by the authority notifies schedule of sessional examinations. At the beginning of the semester the teachers, in their respective classes, inform students about the process and components of internal assessment.

The Academic calendar of the college is followed for the sessional examinations. It is available on the college website and students are notified through the student notices and WhatsApp groups.

Evaluation method comprises of two sessional examinations, group discussions and seminars. All the faculty members involve in internal assessment and evaluation process and discuss the performance of evaluation and assessment with the students.

Faculty meetings are conducted periodically and internal assessment related issues are discussed and reviewed.

Once all discrepancies/grievances are handled, the internal assessment gets finalized.

The internal assessment marks are notified in the college notice board and students are allowed to report the grievances to examination committee.

The college forms various committees such as internal assessment monitoring Committee, examination committee, grievances management committee for maintaining transparency and redressal of internal assessment grievances.

Teachers and students are aware of the stated program and course outcomes of the programs offered by the

institution. The college follows curriculum designed and developed by its affiliating university- Dibrugarh University. The programme and course outcomes of the three different Undergraduate programmes are clearly defined in the course curriculum. Based on that, the Academic Committee of the college has identified and displayed the learning outcomes for the stakeholders in the college website as well.

The BA programme offers a rich variety of subject to help the students to understand how historical, cultural, geographical, sociological, political, linguistic and environmental forces shape the world as well as the individual. Based on specific fields of skills, these programmes are basically skill and job oriented. They also facilitate the students by cultivating future research interests in them.

The syllabus comprised of POs, COs, PSOs, structure of credit component and Internal Assessment is communicated to the students and the faculties of the college. And the same is made available in the college website for easy reference.

At the beginning of each new academic session, Orientation Programmes are organized and students are introduced to the course curriculum they have opted for and are acquainted with the aimed learning outcomes of the programme.

The teachers in classrooms devote time to make students well aware about their course outcomes.

Various events, talk shows, workshops are organized in the college in relation to the learning outcomes of their courses. Resource persons from the relevant fields are invited to deliver speech in those events with an aim to motivate the students and generate interest and awareness about the current condition of those fields.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.4.2 QIM	Awards and recognitions received for extension activities from government / government recognised bodies
3.5	Collaboration

Qualitative analysis of Criterion 3

The college has tried to create an ecosystem for innovations and taken initiatives for creation and transfer of knowledge. Being settled in a rural area, the college seeks to give impetus for the development of a knowledge system that is efficient enough to cater to the needs of the residents of the local community.

The institution maintains Research Cell headed by the Principal. This Cell makes a conscious effort towards creating and sustaining research environment in the institution. It encourages the faculty members to participate in seminars, webinars, conferences, workshops, etc. and to publish research papers in national and international research journals. The research cell looks after the project activities of the students under the

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course curriculum as well. Hence, the findings of research projects helped the college to upgrade its teaching and to make it relevant and practical.

Socio-economic surveys which are aimed at the progress of knowledge are conducted by the Research Cell of the college in collaboration with the NSS. This knowledge can often be applied to practical situations and problems.

To contribute towards the existing knowledge base, the Research Cell (IQAC) in collaboration with the Publication Cell publishes books and journals.

An initiative worth mentioning is Project Grow Green undertaken by the Research Cell to promote the culture of organic cultivation to enhance sustainability of the environmental resources.

The extension activities involve social work, socially relevant communication and entrepreneurship. This benefits both the students and the community.

The college has one NSS unit consisting of 100 volunteers and one NCC unit consisting of sixty cadets. Blood donation camps, free health check up programmes are organized by college NSS unit where students and faculty members participate actively. Events like Socio-economic survey and voter's awareness programmes are held and the issues are resolved by forwarding them to the concerned authorities for necessary action.

The NSS unit conducts plantation and gardening programmes, cleaning drives under Swachh Bharat Abhiyan and Yoga Training Programmes in nearby villages of the college.

The college organizes football coaching camps in the college playground for children below thirteen years of nearby localities. The college playground has been selected for small Khelo India Sports Centre for football by the Director of Sports and Welfare, Government of Assam.

"Plant a sapling" programme has been introduced by the college for those students who have received free admission into the college programmes owing to their underprivileged economic background.

The college adopted 5 villages under Unnat Bharat Abhiyan scheme of Govt. of India. The College is a member partner of a Flagship programme of IIT Delhi under Ministry of Education, Government of India.

The college has initiated giving tutorial classes to the nearby school going under privileged students.

The IQAC of the college in its drive to spread philanthropy makes an annual contribution of amount Rs 12000 to NGO Snehalaya for specially abled students. The college has been one of the Mentor of this Tinsukia based NGO since inception.

The College has adopted 5 patients under Tuberculosis Removal Programme of the Ministry of Health and Family Welfare 'Pradhan Mantri TB Mukh Bharat Abhiyan'.

Two NCC cadets of the college Participated in Republic Day Camp (RDC); two students participated in National Integration Camp. (NIC) and a good number of NCC cadets have been attending different camps like CATC, ATC, BLC, ALC, AAC, EBSB, etc.

Tinsukia Commerce College has received many awards for its contribution to various spheres.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)

4.1	Physical Facilities
4.1.1 QIM	Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection
4.4	Maintenance of Campus Infrastructure

Qualitative analysis of Criterion 4

Tinsukia Commerce College is situated in a beautiful rural setting with a lush green campus of 11.33 acres of land area. The 6 block campus is incorporated with adequate facilities. There are 16 classrooms with 9 of them having ICT and audio-visual equipments like smart panels with Wi-Fi facilities to enhance the quality of learning in an interactive manner. There is a IQAC room with computer, laptop and printer . Two computer labs with adequate softwares are available for enhancing the practical knowledge of students and also for the use of faculties. A library equipped with SOUL 3.0 software, reference books, journals, newspapers and e-resources is there.

The college accords high importance to the physical well being and cultural expression of the students. The grassy well-maintained playground is used by the students. The college also has a cemented cricket pitch and a newly constructed basketball court. Indoor sports facilities support sporting activities such as table tennis, carom and chess. The college also has a modern well equipped gymnasium. with 16 stations along with two separate changing rooms for boys and girls that aims to help develop fitness for both the college students and youths of nearby areas. College has a canteen for the refreshment of faculties and students.

The entire campus is monitored by CCTV cameras. There is a spacious parking lot, a walking space from the entry gate towards the administrative building, well maintained fire and security systems and ramps for specially-able people. The college in its bid towards an environment friendly campus, installed solar street lights, energy efficient electronic devices and vermi-compost pits.

The college playground hosts different sports events. It also organizes football coaching and trail camps in association with Sripuria Football Academy on regular basis. Moreover, every year the college conducts College week for sports, literary and cultural events.

The College has a central library that is partially automated with ILMS and Barcode technology. It also has a separate digital library section with 5 computers and all are connected with the internet. There is a separate login register for the digital library section. It also has WiFi facility.

The college regularly upgrades its infrastructure to help support in maintaining the college academics, administration, examinations and research related activities. The college allocates a budget for annual maintenance on the basis of the need and number of students as well as teachers.

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The college has two lease line internet connections.

To promote minimal use of papers, electronic communication in terms of email and WhatsApp has been prioritized. Faculty members are encouraged to use of Google Classrooms, YouTube, Zoom, GMeet, Webex etc. for lecture notes sharing and online classes during Covid-19 pandemic. The college also has an up-to-date user-friendly online admission portal embedded in the website. All relevant data of the bona-fide students are electronically stored. The institution takes care for up keeping and replacement of the IT tools whenever necessary. Moreover, beneficial activities such as installation of antivirus periodically, formatting of computers in case of corrupt operating systems, timely replacement of the hardware of old computers as well as new computers are undertaken yearly and it comes under Annual Maintenance Contract (AMC) with Dey's Computer, Tinsukia.

The college ensures safety of all individuals in the campus with the help of CCTV surveillance through number of cameras on different floors, library, labs, open area and ground, entry exit gates, auditorium, parking lot, etc.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

Student support system is mainly Alumni dependent. Alumni Association, though not formally registered, is vibrant and contributing to the cause of the College. Most of the students go for higher studies as the College does not have Post Graduate classes. Some students opt of jobs and they are placed.

Nearly 50+ NCC cadets have been recruited in Indian Military and Paramilitary forces.

Most of the employed alumni are placed in corporate sector.

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Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance
6.2	Strategy Development and Deployment
6.2.1 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Qualitative analysis of Criterion 6

The college is administered by a Governing body, headed by President appointed by the Department of Higher Education, Government of Assam. It is a statutory body that includes University Nominee, representatives of teachers, employees, parents, reputed academicians, businessman, etc. The governing body manages the college as per defined Vision and Mission.

The institution practices a participatory mode of governance with all the stakeholders participating in running the administration. The institution has a Governing Body of which the Principal of the college serves as the Secretary. Members of the Governing Body work together in determining and implementing various institutional policies to attain vision and mission.

The Internal Quality Assurance Cell (IQAC) is formed as per the guidelines of NAAC, Bangalore to look after academic, co-curricular and extracurricular activities.

Project Monitoring Unit is constituted as per guidelines of RUSA, Assam to monitor the RUSA Projects and utilization of RUSA Grants. Various committees and sub-committees, are formed by the Governing Body and IQAC to provide active support in managerial decision making process. Grievance Redressal Cell, Anti Ragging Cell, Placement Cell, Election Committee, Women's Cell, etc. are also functional. A mechanized performance appraisal system for teaching and non teaching staff is in place. The performance is measured by considering specified parameters as per UGC and Government Assam guidelines.

The management supports and encourages faculty to generate funds/sponsorship for organizing seminars, workshops and community initiatives and also motivate them for research activities.

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Policies and rules of State and Central Government, UGC, Affiliating University are strictly followed for the academic and administrative matters of the college.

The Governing Body is the apex body within the college, responsible for overall control and governance of the college. It undertakes appointment and promotion of both teaching and non-teaching staff. It approves the publication of advertisements and follows the selection process as per Directorate of Higher Education, Government of Assam rules and under the direction of Dibrugarh University for recruiting the staff on a permanent basis. Moreover, it grants different kinds of leave like study leave and child care leave from time to time.

All the activities of the college are done with the help of different committees which are formed in governing body and general meeting of the college. Some of the active committees are Construction Committee, Project Monitoring Unit, Women Cell, GSCASH, IQAC, Exam Committee, Internal Assessment Monitoring Committee, Exam Zone Committee, Centre Committee, Admission Committee etc.

The performance of the college in Swatch Bharat Abhijan and Green Campus Drives has been commendable throughout the years. The NSS and NCC Units, in association with District Forest Department, Environmental Protection Society, and different NGOs of Tinsukia etc., have undertaken regular initiatives in cleanliness programs in and around the college campus. District Green Campus Award was offered to the college by the Govt. of India Swatch Bharat Mission in 2021. Plantation works have been good.

Infrastructure increment and academic activities are the key components of Institutional Strategic and perspective plan which can meet the future needs of the institution.

Tinsukia Commerce College is a provincialised college under Government of Assam which follows the policies to provide welfare measures to the employees. The college has been adopting various welfare schemes for staff members (both teaching and non-teaching), and the college ensures to make them available on time and also take appropriate actions for providing these benefits as per the regulations that are followed by undergoing the due process. Group Insurance scheme, General provident fund and National Pension Scheme for the regular employees are the major welfare measures. Employees appointed by management are provided advanced salary for meeting their financial needs.

Childcare leave, maternity leave, paternity leave and medical leave are made available to all the staff members (teaching and non-teaching) of the college as per the rule of law. They are also facilitated to procure home loan, personal loan, car loan, etc.

A social welfare fund is created in the college to provide financial support to the employees and students of the college during emergency. The college has been providing two residential quarters to the support staffs of the college. For sports and recreation purposes, the college provides all employees the facility to access the basketball court and the outdoor ground for games like cricket, athletics and football. On request from faculty members, the college also facilitates the provision of laptops to the teaching members of the college. The college provides multi-station gym facility for the use of all its employees and students.

The College provides several opportunities of get together to the members for celebrating festivals and other events, birthday, etc. Furthermore, the college is producing organic fertilizer, seasonal crops and fruits etc. which are sold to the members of the college at reasonable price. Moreover, residential staffs are given the opportunity to do agricultural activities.

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Tinsukia Commerce College takes initiatives for mobilization of funds from various sources. College has submitted various proposals specifically for infrastructure development, upgradation, and renovation of the buildings. Most of the prominent funding agencies such as UGC, RUSA, State Government, Oil India Limited have been approached for providing funds for such initiatives.

Being a provincialized college of Department of Higher Education, Government of Assam, the college follows a transparent audit practices.

IQAC has been instrumental in guiding the institution towards a positive growth trajectory.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)

7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years
7.1.4 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

The college recognizes the need for having gender neutral approach in education, that is, free from discrimination, harassment and ragging.

Tinsukia Commerce College is committed for empowerment of women and assurance of gender equality within and outside the campus.

Gender Sensitization Committee against Sexual Harassment (GSCASH): a vigilant body has been set up following UGC guidelines to handle any untoward incident of harassment that may occur in the campus. It operates on the principle of No Tolerance.

National Festivals, Death and Birth anniversaries of great Indian personalities are organized by the authority in collaboration with IQAC, Teachers and Students with great nationalistic fervor by breaking boundaries of caste, creed and religion. Events like National Voter's Day, NCC Day, NSS Day, World Environment Day, Foundation Day, Independence Day, Republic Day, Gandhi Jayanti, Assam Divas, Bhupen Hazarika Memorial Day and Bishnu Rabha Divas etc. are celebrated in the college premises in a befitting manner. The students of the college take pledge to maintain complete faith in democracy and dignity of democratic values. The Women's Cell organizes International Women's Day while International Disability Day is organized by NSS unit of the college. The festivals of Assam such as Rongali Bihu and Bhogali Bihu are also celebrated with great vigour in participation with the Teaching, Non Teaching staff and Student members. College

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observes Librarians' Day on 12th of August every year in memory of Dr. S. R. Ranganathan.

The college conducts different programmes for ensuring an inclusive environment with special emphasis on cultural, regional, communal and socio economic harmony. Various festivals and cultural programmes are organized with the help of the students to maintain cultural and communal harmony.

One of the noteworthy initiatives that the college has initiated was to adopt five villages under Unnat Bharat Abhiyan and to ascertain the socio economic condition of the inhabitants, a survey was conducted.

Another initiative is to provide free coaching to the school going children of underprivileged families of the region with the aim of imparting quality education to bring them at par with the privileged classes. Free computer coaching is provided to the women of nearby areas with the objective of making them empowered and self-reliant.

The college organizes health camps for the neighbouring communities to aid them to have a life free from diseases. Blood donation camps are held every year in the campus where all employees and students of the college are encouraged to participate for the noble cause. Vaccination drives are also organized in the college from time to time.

Best Practices

1. Creating a Green Campus
2. Commitment towards sports

The college aspires to mould its students into worthy individuals by providing value-based quality education replete with all life skills that ensure their all round development. Being located in a rural area, the college seeks specifically to cater to the needs of the nearby local communities. Underprivileged students can avail the fee waiver scheme, thus making sure that every person can benefit from the right to education irrespective of class, caste, creed or social status.

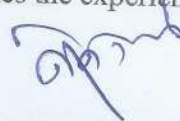
To meet the requirement of modern education, in addition to traditional classroom teaching practices like lecture method, chalk and board method, etc. various student-centric techniques are applied like experiential learning, participative learning, peer learning, problem solving methods, role play, projects, group discussions and brain storming sessions.

Apart from academic teaching, value-based education is emphasized by the college that is universal in nature. The curriculum has been designed to address the current issues like Environmental consciousness, human rights, gender, professional and business ethics and a positive approach towards life.

Two well functioning NSS and NCC units have brought many laurels to the college. They actively conduct various programmes ranging from plantation and gardening programme, Cleanliness drive, health camp, vaccination drive, blood donation camp, self defense programme, and so on.

Recognizing the significance of sports for mental and physical well being of the students, the college promotes outdoor games mostly Cricket, Kabaddi, Football and Basketball as well as indoor activities for the students to partake in. Infrastructures like football ground, cricket pitch, basketball court, a multi-stationed gym with all modern equipments that is also open for people from outside the college makes the experience a wholesome

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one. The college has been declared as small Khelo India Centre by the Directorate of Sports and Welfare, Govt. of Assam. The college has signed MoU with Sripuria Football Coaching to provide free football coaching to students as well as outsiders.

To orient the students about the growing environmental threats, and make them aware about the necessity to tackle different environmental issues and climatic disasters of today, several green initiatives has been undertaken by the college to set an example for the students to practice sustainable living. Plantation drives are frequently organized in the campus to help maintain a clean and green environment. Rain water harvesting is practiced in the campus. Energy efficient bulbs and solar panels are installed. Project Grow Green was undertaken by the Research Cell to promote the culture of organic cultivation in order to enhance sustainability of the environment. Two vermicomposting pits have been developed through which organic fertilizer is prepared and put up for sale to generate income.

The college emphasizes on various extension activities that involves social work which inculcate into the students the spirit of unity, brotherhood, empathy, equality and team spirit that make life meaningful and complete. Community benefit programmes are organized by the college in association with the students to make them understand the significance of serving the society unconditionally. Snehalaya, an NGO for specially abled children in Tinsukia, has been mentored and financially assisted by the college for last fifteen years.. All these extra-curricular activities organized by the college are aimed at creating a positive aura within the campus that would lead to holistic development of students, faculty, college fraternity and the neighbouring community.

Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Overall Analysis

Strength:

- A vast, clean and green campus.
- Adequately ICT enabled.
- Sufficient infrastructure facilities.
- Good sports facilities.
- Recipient of green champion award from the government due to impressive efforts towards greenery and pollution free environment.
- Connections established with several institutions through MoUs.

Weaknesses:

- Insufficient number of permanent faculties.
- Virtually no permanent support staff.
- The departments lack libraries of their own. Also the college library needs to have much larger number of textbooks and reference books.
- The performance in the area of research has been much below par.
- Heavily dependent on government funding.
- Start-up needs to be strengthened.


Opportunities:

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- Locational advantage.
- Getting ready for NEP 2020 with its multi-disciplinary approach is the important opportunity we have at hand.
- The college is looking ahead to introduce specialty programs in subjects like Banking and Human Resource Management provided qualified teachers are made available.
- Community outreach programmes organized by the college has helped to gain leadership role in the local neighbourhood.
- Students getting scholarships, fellowship and financial support has gradually increased in number.
- The college has ample scope for commerce education.

Challenges:

- Introducing more job-oriented courses with such limited number of permanent faculties and office staff has been a major challenge. Four posts in office and two faculties in permanent category are yet to be fulfilled by the government.
- Most of the students enrolled are from rural and economically backward classes. The college is generally in receipt of average and below average standard of students and therefore it poses a challenge for the college to maintain the standard of the university in respect of their result.
- The standard of communication skill and general knowledge of the general students being miserably low, so the college takes it as a challenge to give them a boost to maintain minimum standard through various means.
- The college lacks residential facilities for boys and girls coming from distant areas.

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Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Post Graduate Programmes in all streams be started.
- Honours Programme in Bachelor of Arts be started with stress on Physical Education and Geography
- More skill based and vocational courses be launched with entrepreneur focus
- Traditional Skills be promoted and marketed
- Urgent need for Hostels for both Boys and Girls
- Schemes like 'Earn while you learn' be promoted in order to encourage students
- Staff and Faculty residences should also be created
- More indoor sports facilities be created
- Students should be encouraged to go on exchange programmes
- More usage of non-conventional energy be stressed
- College be properly linked with public transport

I have gone through the observations of the Peer Team as mentioned in this report

Am.
04/04/2023

Signature of the Head of the Institution

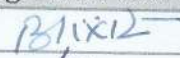


Principal
Tinsukia Commerce College
Tinsukia
Seal of the Institution



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Sl.No	Name		Signature with date
1	DR. MANOJ DIXIT	Chairperson	
2	DR. SHILPA PARKHI	Member Co-ordinator	
3	DR. NARENDRA KUMAR SHARMA	Member	
4	Dr. N R Mohan	NAAC Co - ordinator	

Place *Sripuria, Tinsukia*

Date *04.04.2023*